

**SPEECH AND HEARING ASSOCIATION OF ALABAMA  
CONTINUING EDUCATION LENDING LIBRARY  
DOCUMENTATION FORM**

<b>Name</b> _____	<b>ABESPA #</b> _____	
<b>Address</b> _____ _____	<b>ASHA Member #</b> _____	
<b>Phone</b> _____	<b>Cell</b> _____	<b>Email</b> _____

**INSTRUCTIONS:** Complete the following sections to provide documentation of your use of the following material from the Continuing Education Lending Library (CELL) of the Speech and Hearing Association of Alabama. Be accurate and specific. **Keep this** documentation form with your records. When you have returned the tape or CD, you will receive a copy of the **CELL Verification Form** in the mail. Together, your **CELL Documentation Form** and the **CELL Verification Form** will serve as your documentation in the event of an audit by the Alabama Board of Examiners of Speech Pathology and Audiology (ABESPA). Credit toward ABESPA Continuing Education requirement is allowed only for year during which materials were actually used. ***Do not enclose this form when you return the materials you have borrowed from CELL.*** Please list only one title per form.

**Title:** \_\_\_\_\_  
\_\_\_\_\_

**Date of Use:** \_\_\_\_\_

**Indicate format of material:**

\_\_\_ **Audiotape.** Length of tape: \_\_\_\_\_ (hours/minutes)

\_\_\_ **Videotape.** Length of tape: \_\_\_\_\_ (hours/minutes)

**Check the SHAA Website ([www.AlabamaSHAA.org](http://www.AlabamaSHAA.org)) for the CELL Directory, which indicates the length of each title.**

**Content Summary:** Indicate professional objectives met by this material. Be specific.

**Application of Materials to Professional Practice:** Please indicate below how the information obtained from this continuing education experience will be used in future professional practice.

1.

2.

3.

Questions about this and future orders should be directed to:

Debby Blackmon  
Speech and Hearing Center  
University of Montevallo  
Station 6720  
Montevallo, AL 35115  
Phone: (205) 665-6720  
Fax: (205) 665-6721

**IMPORTANT NOTE REGARDING ASHA CEUs:** The purpose of the Continuing Education Lending Library (CELL) of the Speech and Hearing Association of Alabama (SHAA) is to provide materials for use toward the annual continuing education requirement for license renewal by the Alabama Board of Examiners for Speech Pathology and Audiology. Use is also appropriate for the ASHA CCC renewal requirements and as staff development credit by the Alabama State Department of Education to maintain teacher certification in Speech Pathology. Because of logistical constraints, continuing education hours earned from CELL are not intended for the ASHA Award of Continuing Education (ACE).

**COMPLETE THIS FORM AS SOON AS YOU COMPLETE VIEWING THE TAPE/CD.  
YOU WILL BE SENT A CELL VERIFICATION FORM WHEN YOUR TAPE/CD HAS  
BEEN RETURNED.**

**KEEP THESE DOCUMENTS WITH YOUR RECORDS IN THE EVENT OF AN AUDIT.  
DO NOT RETURN THEM TO DEBBY BLACKMON.**